

Course Type and Technology Codes

Type: Multiple descriptors may be used.

Lecture (LE): A lecture is formalized instruction, conducted on or off campus, in which the teacher presents an educational experience to students applying any combination of instructional methods such as lecture, directed discussion, demonstration, or the presentation of audio-visual materials or techniques.

Discussion (DI): Used most often in conjunction with a lab to describe an instructional format in which the observations made in the lab are further discussed. This may be a formal class in which discussion, rather than lecture, is the pedagogical structure.

Seminar (SE): A seminar is an educational experience which is less formal than a classroom/lecture/discussion class, in which a relatively small number of students engage in discussions which are directed by a faculty member in the development and/or review of concepts which have been or are to be applied to practical situations.

Recitation (RE): Use this category to describe small breakout groups, which meet in conjunction with a lecture to review exams, discuss issues, address questions, and extend the instruction that occurs in the larger lecture.

Lab (LB): A laboratory is an educational activity in which students conduct experiments, perfect skills, or practice procedures under the direction of a faculty member.

Clinical (CL): A clinical laboratory applies only to health technology programs. A clinical is a laboratory section, which meets at a health-related agency facility in lieu of on-campus laboratory facilities. Clinical laboratory sessions provide a realistic environment for student learning. During a clinical laboratory session, a regular faculty member directly supervises the class. The instructor assigned to teach clinical laboratory sessions will be a full- or part-time faculty member.

Practicum (PR): A practicum is an on- or off-campus work experience which is integrated with academic instruction in which the student applies concurrently learned concepts to practical situations within an occupational field. To assure proper coordination of the experience, the practicum is coordinated by a faculty member who visits the student at least once every two weeks, provides the final grade, and teaches at least one course on the campus.

Field Experience (FE): Field experience is planned, paid work activity, which relates to an individual student's occupational objectives, such as geology or archaeology, and which is taken in lieu of elective or required courses in his or her program with the permission of a faculty advisor. The experience is coordinated by a faculty member of the college who assists the student in planning the experience, visits the site of the experience for a conference with the student and his or her supervisor at least once during the quarter or semester, and assigns the course grade to the student after the appropriate consultation with the employer or supervisor.

Studio (ST): studio is used to describe music, performance art, and theater courses.

Individual Studies (IS): Use this category to describe course sections in which a faculty member works with a student or small group of students. Individual Studies may be associated with coursework or with Master's and Doctoral level requirements.

Tutorial (TU): Use this category if individuals in a course may progress at their own pace. Include independent learning.

Other (OT): Use this category to indicate types of course sections that are not described by the above categories.

Technology Codes: More than one of the following categories may be used in reporting the faculty member's relationship to the course section. The reported categories should represent ways in which the curricular content is presented by faculty or incorporated in the learning experience offered by the course section.

Interactive TV (IT): The use of live TV for transmitting course content to other locations outside the classroom and for facilitating discussion among participants at remote sites.

Cablecast (CC): A cable television broadcast available at the scheduled meeting time of the class, enabling participation in discussions via telephone from home and other locations outside the classroom. Instructors are frequently available by telephone or in person for consultation.

Video (VI): The use of pre-recorded and real-time ("live") video as part of the course section's instructional delivery. This category may also be used to report live and pre-recorded audio.

E-mail (EM): The use of e-mail in communicating curricular content or providing written exchanges among students and faculty members associated with the course section.

World Wide Web (WE): The use of the Web to present course-related materials and links to supplementary sites.

Computer Lab (CL): Use this category for computer-based instruction and the assignment of computer lab time for the preparation of course papers, projects, and other submission requirements.

Other Technology (OT): Use this category to indicate other technologies, such as overhead projectors, chalkboards, slide projectors, maps and charts, ect., that may not be considered emerging technologies. You may also include in this category the "hands on" type of learning experiences, such as the setting up and testing of programmable machines.

None of the Above (NO): Use this category to report emerging technologies that are not described in the aforementioned categories. Because multiple codes may be used in the Technology in Instructional Delivery field, this category may be used in combination with the other technology codes, except UK. For example, EM, NO, and WE can be used to describe the various technologies for a course section.

Unknown (UK): Use this category only if the technology used in the course section is not known at the time of reporting.

Source: OHIO BOARD OF REGENTS, HEI Faculty-Staff Data Submissions document, Course Sections Taught (ST) File, Revised August 31, 1998